

International Visa Service, LLC
44337 Lord Fairfax Place
Ashburn, VA 20147
Telephone - 202-387-0300, Fax - 202-387-5650



IVS ORDER FORM

TRAVELER ONE (1):

| | | |
|-------------|----------------|-------|
| First Name: | Last Name: | M.I.: |
| | Date of Birth: | |

TRAVELER TWO (2):

| | | |
|-------------|----------------|-------|
| First Name: | Last Name: | M.I.: |
| | Date of Birth: | |

SERVICES REQUESTED

| | | | | |
|--|---|--|--|---|
| Passport: | <input checked="" type="checkbox"/> New | <input checked="" type="checkbox"/> Renewal | <input checked="" type="checkbox"/> Add Pages | <input checked="" type="checkbox"/> Amendment |
| Visa: | <input checked="" type="checkbox"/> Tourist | <input checked="" type="checkbox"/> Business | <input checked="" type="checkbox"/> Missionary | <input checked="" type="checkbox"/> Visa Invitation |
| Country/Countries for which visa is required | | | | |
| Entry: | <input checked="" type="checkbox"/> Single | <input checked="" type="checkbox"/> Double | <input checked="" type="checkbox"/> Multiple | |
| Processing Speed: | | Departure Date: | | |

SHIPPING DETAILS: **FedEx Overnight** or **FedEx 2 Day** **(circle one)**

| | |
|------------------------|---------------|
| Company: | Contact Name: |
| Telephone #: | Email: |
| Address: (no p.o. box) | |

FORM OF PAYMENT:

| | |
|--|---|
| <input checked="" type="checkbox"/> Money Order <input checked="" type="checkbox"/> Company Check <input checked="" type="checkbox"/> Visa <input checked="" type="checkbox"/> MasterCard <input checked="" type="checkbox"/> Discover If check provide check #: | |
| Cardholder's Name: | Credit Card Number: |
| Expiration Date: | Security code (3 digits on the back of the card): |
| I authorize International Visa Service to charge the amount of: \$ | |
| Signature: | Date: |

Please send all documents, including this form, and payment for the service fee, consular fee, and mailing fee to the address above. Services, fees and consular fees are non-refundable. International Visa Service is NOT responsible for any policy changes at any Consulates as well as delays, damages or loss of documents resulting from the action of the Embassy or mail courier service.

For official use only, please do not write below this line.

| |
|------|
| IN: |
| OUT: |